

Job Title: Manager Strategy and Innovation		
Reporting to: Director Strategy	Job Group: OP-3	Department: CEO Secretariat

Why should you join us?

At USF Pakistan, we give you the opportunity to become a competent professional in an environment of diversity, integrity, growth and innovation. The organization offers professional working environment and provides them with the opportunity to work on projects with national impact. You will play a key role in dedicated initiatives to ensure Digital outreach in the un/underserved areas of Pakistan and will get interact with top industry leaders, Government officials.

Primary Goals

- Support the Director Strategy in driving the organization's strategic agenda, including designing and implementing project and process strategies.
- Assist in identifying and integrating future technologies and industry best practices while coordinating with relevant sections and departments of USF Co.
- Coordinate high-level official events, including research, program development, program evaluation, logistics, protocol, and inter-organizational liaison.
- Conduct research on evolving trends in ICT, including but not limited to wireless, OFC, special projects, satellite communications, and cybersecurity.
- Engage with key stakeholders such as government officials, industry leaders, and vendors to communicate and promote the company's vision.
- Support strategic initiatives aligned with USFCo's mission of bridging the digital divide and empowering communities.
- Conduct impact assessments of USF programs and projects, ensuring continuous improvement and effectiveness.
- Contribute to regional and international studies to identify and adopt global best practices.
- Assist in managing strategic collaborations and partnerships, ensuring their alignment with USF goals.
- Develop frameworks for collecting and analyzing data to refine and adjust strategies.
- Monitor telecom policies and regulatory changes, ensuring USF strategy remains aligned with national and international guidelines.
- Work closely with the Director Strategy to execute key strategic initiatives and provide analytical insights for decision-making.

Additional Goals

- Establish and maintain relationships with international ICT and telecom organizations such as ITU, APT, SATRC, GSMA, A4AI, and leading OEM vendors to support USF's strategic initiatives.
- Identify and align training and capacity-building programs for USFCo's workforce by leveraging the best available local and international training opportunities, technology roadshows, and industry seminars.
- Manage and provide strategic oversight on special projects that are critical to the organization's long-term vision and impact.
- Collaborate with internal departments to prepare annual reports and strategic updates, ensuring alignment with organizational goals and regulatory requirements.

Your Typical day at work

- Conduct meetings with cross-functional teams within USF Co. and external stakeholders to drive strategic initiatives.
- Gather and provide relevant information to support the completion of tasks assigned by the CEO and Director Strategy.
- Develop presentations, working papers, and reports to facilitate strategic decision-making at the leadership level.
- Engage with telecom industry leaders, regulatory bodies, and key stakeholders to explore initiatives aimed at enhancing digital connectivity in rural Pakistan.
- Prepare and maintain a summarized strategic dashboard for quick access to key organizational and strategic insights.
- Assist in the preparation of publications, reports, articles, and other materials as needed to support strategic communications.
- Perform any ad hoc tasks assigned by the Director Strategy or senior management.

Eligibility Criteria

Education:

- Minimum 16 years of university degree in Electrical Engg./Electronics Engg./Telecommunication Engg./Computer Engg.
- Degrees should be verifiable through HEC. In case of Engineering, Degree shall be recognized by PEC.

Work experience:

- Minimum 8 years of overall post qualification experience including 05 years of telecom or ICT related experience.
- Good understanding of ICT sectors is preferred.

Age: Maximum 45 years old

Functional Skills / Knowledge Areas

- Strategic Planning & Execution
- Telecom Industry Knowledge
- Liaisoning and Negotiation skills
- Analytical and Financial Acumen
- Regulatory & Policy Knowledge
- Technical Insights and Innovations
- Internal Communication
- Public Relations
- Event Management
- Excellent Report writing and presentation Skills
- Ability to work under strict deadlines and intense pressure
- Adaptability and Flexibility